

Notice of a public meeting of

Economy & Place Scrutiny Committee

- To:** Councillors N Barnes (Chair), K Myers (Vice-Chair),
D'Agorne, Aspden, Funnell, Gates and Hunter
- Date:** Wednesday, 7 March 2018
- Time:** 5.30 pm
- Venue:** The Snow Room - Ground Floor, West Offices (G035)

AGENDA

1. Declarations of Interest

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes (Pages 1 - 10)

To approve and sign the minutes of the Economy & Place Scrutiny Committee meetings held on 28 November 2017 and 17 January 2018.

3. Public Participation

At this point in the meeting, members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Tuesday, 6 March 2018**. Members of the public can speak on agenda items or matters within the remit of the Committee. To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

Filming, Recording or Webcasting Meetings

Please note that, subject to available resources, this meeting will be filmed and webcast, or recorded, including any registered public speakers who have given their permission. The broadcast can be viewed at <http://www.york.gov.uk/webcasts> or, if recorded, this will be uploaded onto the Council's website following the meeting.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer in advance of the meeting. Contact details are at the foot of this agenda. The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/download/downloads/id/11406/protocol_f_or_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

4. Finance & Performance Monitor 3 (Pages 11 - 22)

This report provides details of the 2017/18 forecast outturn position for both finance and performance across services within the Economy and Place Directorate. The paper incorporates data to December 2017 as reported to Executive on 8 February 2018.

5. Allerton Waste Recovery Park - Update (Pages 23 - 30)

The purpose of this paper is to update the Economy and Place Scrutiny Committee on the progress of the Allerton Waste Recovery Park (AWRP) project. This is a 25 year project in Partnership with North Yorkshire County Council (NYCC) with the objective of delivering a sustainable alternative to landfill for the treatment of residual waste.

6. **Workplan 2017/18 & Review of Committee's Performance.** (Pages 31 - 32)

To consider the Committee's work plan for the remainder of the 2017/18 municipal year, and to review the Committee's performance during the trial period of the new scrutiny model.

7. **Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name – Fiona Young

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

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City of York Council

Committee Minutes

Meeting	Economy & Place Scrutiny Committee
Date	28 November 2017
Present	Councillors N Barnes (Chair), K Myers (Vice-Chair), Aspden, Funnell, Gates, Hunter and Craghill (Substitute)
Apologies	Councillor D'Agorne

23. Declarations of Interest

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable prejudicial interests they might have in the business on the agenda. No interests were declared.

24. Minutes

Resolved: That the minutes of the meeting of the Economy and Place Scrutiny Committee held on 04 October 2017 be approved and signed by the Chair as a correct record.

25. Public Participation

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation scheme.

26. Make it York Bi-Annual Update

Members received an update report from Make it York on their progress in relation to their Service Level Agreement (SLA) with City of York Council (CYC). The Scrutiny Officer reminded Members that the update reports were provided to the Committee twice a year, with the Officers attending the meeting once a year. It was also clarified that the current SLA agreement was in place until 2018.

Members agreed that future reports should include qualitative measurements to highlight Make it York's performance against their SLA, and questioned whether Make it York's quarterly Key Account Management (KAM) insight reports could be included in their biannual updates

Resolved: That the report be noted.

Reason: To update Members on progress in relation to Make it York's Service Level Agreements.

Action Required

To include the quarterly Key Account Management (KAM) insight reports in the future Make it York updates

CC

27. 2017/18 Finance & Performance Monitor 2 Report

Members received a report providing details of the 2017/18 forecast out-turn position for finance and performance across services within the Economy and Place Directorate. The Finance Manager was in attendance to provide the summary and answer Members' questions. It was clarified that the Allerton Waste Recovery Park was the most viable long-term solution to treat waste from households across the county. It was also confirmed that the underspend in Economic Development was due to a number of vacancies within the team.

Members queried the sickness levels in Waste and questioned whether it was a factor in bin collections being missed in some areas of York. Officers confirmed that sickness levels were generally higher in customer-facing and manual jobs and that Waste's performance was similar to other departments in the Council and in other waste teams at other local authorities. Also that the sickness management procedures were being followed. Members questioned whether sickness levels had increased following the HR re-scheduling exercise undertaken in April 2017, and officers confirmed:

- the re-scheduling exercise had been undertaken in relation to Recycling and Waste was unaffected;
- staff capacity was not an issue and it had not resulted in more work for employees;
- managing resource levels was a constant piece of work due to outside factors such as the development of new residential properties;
- there was a national shortage of Heavy Transport Vehicle (HTV) drivers which resulted in challenges related to short-term work cover.

Members noted they were scheduled to receive an update on Mixed Recycling and Waste Collection at their next meeting on 17 January 2018,

but officers advised it would be more appropriate to slip this item to the May 2018 meeting.

Finally, Members requested an update on timescales and progress in relation to the use of the Better Decision Making tool in the Council.

Resolved: That the report be noted.

Reason: To update the Committee on the latest finance and performance position.

Action Required

To provide an update on timescales and progress in relation to the use of the Better Decision Making tool in the Council

PL

28. Emergency Planning Update

Members received a report outlining the activities of the Emergency Planning Team and the preparedness of the Council to manage incidents in the organisation, which highlighted the 'Ready for Anything' programme and the potential role of Members in an emergency. The Assistant Director for Transport, Highways and Environment and the Emergency Planning Officer & Business Continuity Advisor updated Members on progress made with improving communication and engagement with current and prospective volunteers and wards. The following was also noted:

- the Emergency Planning's role is to deal with outcomes rather than prevention related to matters such as natural disasters etc;
- the Emergency Planning Team provided advice in relation to Community Emergency Plans and their progress was dependent on the relevant communities;
- the newly-created Emergency Planning Assistant role would allow for wider engagement with wards and parishes;
- additional volunteers would be recruited to participate in different initiatives but long-term funding solutions would need to be considered to achieve it.

It was agreed it would be useful to:

- provide Members with some emergency planning training, followed by the provision of an emergency planning information pack for all Members;

- have Community Emergency Planning included as an agenda item at future ward team meetings.

Resolved: That the report be noted.

Reason: To raise Members' awareness of their role in emergency planning at the community level.

Action Required

- | | |
|---|----|
| 1 To organise a face-to-face emergency planning training for Members | MC |
| 2 To provide Members with an emergency planning information pack | JG |
| 3 To liaise with ward representatives to support development of the Community Emergency Plans | JG |

29. Workplan 2017/18

Members were asked to consider the Committee's work plan for the remainder of the 2017/18 municipal year, and agree the following changes:

- the Waste Update on Mixed Recycling & Waste Collection be slipped to the May 2018 meeting;
- the Mapping of Volunteers Integrated into Service Delivery Risk Assessment & Analysis item would provide examples of how volunteers had been used but, due to limited timescales, it would not include a full mapping exercise.

Resolved: That the workplan be approved subject to the above amendments.

Reason: To ensure that the Committee has an agreed programme of work in place.

Cllr N Barnes, Chair

[The meeting started at 5.30 pm and finished at 6.30 pm].

Meeting	Economy & Place Scrutiny Committee
Date	17 January 2018
Present	Councillors N Barnes (Chair), K Myers (Vice-Chair), D'Agorne, Aspden, Funnell, Gates and Hunter

30. Declarations of Interest

Members were asked to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests, or any disclosable pecuniary interests, which they might have in the business on the agenda.

Cllr D'Agorne declared a personal, non-prejudicial interest in Agenda Item 7 (Use of Volunteers in Economy and Place Directorate: Briefing Note), as a Sustrans volunteer.

31. Minutes

It was reported that an early draft of the minutes of the last meeting had been attached to the agenda in error. The correct version had now been circulated to Members and would be published to the website.

Resolved: That consideration of the minutes of the meeting held on 28 November 2017 be deferred to the next meeting of the committee.

32. Public Participation

It was reported that there had been one registration to speak at the meeting under the Council's Public Participation Scheme.

Anthony Wicks spoke in relation to agenda item 5 (CYC Flood Defences Action Plan – Biannual Update). He expressed concern about potential future flood levels in the B16 flood cell area (New Walk) downstream of the Foss Barrier, and the efficacy of the action proposed to address this.

33. Presentation on Ongoing Major Projects

Members received a presentation from the Head of Design, Conservation & Sustainable Development and the Commercial Project Manager on the progress of major projects across the council, namely: York Central, the Castle Gateway, the Guildhall, the Housing Delivery Programme and the Outer Ring Road.

Slides from the presentation were to be circulated to Members after the meeting and made available to view on the council's website. *[Note: the slides have now been published online as an annex to these minutes].*

During the discussion that followed, Members queried aspects of the York Central and Guildhall projects, to which the Officers responded as summarised below:

York Central

- a) Despite the number of homes proposed, the development was expected to result in relatively low levels of additional car ownership and traffic generation, given its location in a central area well served by public transport.
- b) There was a proven demand for the extensive office space offered by the development, with businesses looking to re-locate to high-grade, modern format accommodation.

Guildhall

- Proposals for the operation of the restaurant space, which would be large enough to accommodate up to 100 'fine dining' or 120 'family dining' covers, must be compatible with the council's aspirations for the project as a whole.
- The business area would initially be operated in-house by the council, as agreed by the Executive.

Resolved: (i) That the information provided in the presentation and responses to questions be noted.

(ii) That highlights of further progress on these projects be reported to the committee at key stages in the process in future.

Reason: To ensure that the committee has an overview of the progress of these major projects.

34. CYC Flood Defences Action Plan - Biannual Update

Members considered a report on the flood defence work being carried out by the Environment Agency (EA) across the city following the flooding in December 2015. The Council's Flood Risk Manager and an officer from the EA were present to answer questions and gather any feedback from Members.

Annex 1 to the report summarised activities carried out since the last update on 4 October 2017 to progress the delivery of new or upgraded flood defences in the city, including a review of high level options for each of the 29 'flood cells' within York and the approach taken to prioritise measures across these cells. Annex 2 set out the latest progress against each action arising from the York Flood Inquiry.

In response to questions from Members, Officers confirmed that:

- The EA was costing the proposed work in detail to determine whether it could all be carried out within the £45m provided by government, or whether additional funding would be required.
- Action would be prioritised in terms of properties at risk and damage consequent upon flooding, rather than seeking to 'favour' certain areas by diverting the water flow to others.
- Information on the drone survey of Fulford would be made publicly available to residents.
- Consideration would be given to timing the works to ensure they coincided where possible with other roadworks etc., to minimise disruption to residents.

Officers stated they were aware of the matters raised under Public Participation and were committed to working with residents to address these and all concerns expressed during consultation.

Resolved: That the update report and the additional information provided at the meeting be noted, and that a further update be received in the summer.

Reason: So that Scrutiny Members can maintain an overview of the work on flood defences across the city.

35. Park & Ride Operator Procurement Update

Members considered a report which provided an update on the successful procurement of a new Park & Ride (P&R) contract for the period 2018-2026, together with details of changes to the current P& R service.

Executive had approved the award of the new contract to First York on 18 May 2017 (Minute 160 of that meeting refers), with a start date of 1 February 2018. Key features of the new service were set out in Table 1 at paragraph 7 of the report. These included the introduction of 3 fully electric buses, compliance of all diesel buses on the network with Euro VI standards and replacement of 9 articulated buses with double-deckers, to achieve fuel efficiencies. In addition, contactless ticketing would be introduced in February and secure overnight parking would be made available at Askham Bar and Monks Cross during 2018/19.

In response to questions from Members, Officers confirmed that:

- Security arrangements for overnight parking would include fencing, barriers and 24 hour CCTV linked to the city-wide system;
- There would be the opportunity for First York to provide a cafe and / or kiosk at P&R sites;
- Officers would continue to explore further potential opportunities for the service with First, such as links to the hospital and extended evening hours for cultural events, including the Rose Theatre;
- First's performance would be monitored by the council via regular review meetings and the submission of performance data.

Resolved: That the report and additional information be noted.

Reason: To ensure the committee remains informed on the operation of the P&R service.

36. Use of Volunteers in Economy and Place Directorate: Briefing Note

Members received a briefing note which provided an overview of services within the Economy and Place Directorate that already had input from volunteers and identified service areas that could benefit from more volunteer involvement.

Service areas where volunteers were currently used were set out in paragraphs 4 to 11. Numbers of registered volunteers, mostly working as snow wardens and / or as gardeners, litter pickers and 'lockers / unlockers' of parks, were provided in paragraph 11. It was noted that the Communities team acted as the overall lead within the council in respect of all volunteer services.

Members were invited to consider whether there were any aspects of volunteer involvement that it would be appropriate for this committee to

scrutinise further. They concluded that this was an area more suited to the remit of the Children, Education & Communities Scrutiny Committee, should that committee wish to include it in their work plan.

Resolved: That the report be noted.

37. Workplan 2017/18

Members considered the committee's work plan for the remainder of the 2017/18 municipal year.

No changes were requested to the plan, but in response to issues raised during the discussion the Scrutiny Officer confirmed that:

- A representative from Make it York (MIY) would normally attend for one of the MIY bi-annual updates;
- A visit to the Allerton Park Waste Recovery Treatment Centre would be arranged for committee members in March.

Resolved: That the work plan be approved.

Reason: To ensure that the committee has an agreed programme of work in place.

Cllr N Barnes, Chair

[The meeting started at 5.30 pm and finished at 7.45 pm].

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Agenda Item

Economy and Place Scrutiny Committee

7th March 2018

Report of the Corporate Director of Economy and Place.

2017/18 Finance & Performance Monitor 3 Report

Summary

1. This report provides details of the 2017/18 forecast outturn position for both finance and performance across services within the Economy and Place Directorate. The paper incorporates data to December 2017 as reported to Executive on 8th February 2018.

Analysis

Finance

2. A summary of the services within Economy and Place is shown below:

	Budget £'000	Forecast Outturn £'000	Variance £'000
Economy and Place			
Transport	6,433	6,602	+169
Fleet	-248	-248	0
Highways	3,109	3,109	0
Parking Operations	1,190	1,285	+95
Parking Income	-6,932	-6,932	0
Waste	9,370	9,358	-12
Public Realm	2,539	2,717	+178
Emergency Planning	230	230	0
Development Management	-305	-77	+228
Forward Planning	527	527	0
Building Control & Land Charges	-407	-420	-13
Environmental Management	407	401	-6
Environmental Health & Licensing	627	627	0
Asset and Property Management	-2,084	-2,198	-114
Economic Development	723	557	-166
Management and Support	869	881	+12
TOTAL	16,048	16,419	+371

Note: '+' indicates an increase in expenditure or shortfall in income
'-' indicates a reduction in expenditure or increase in income

3. A net overspend of £371k is forecast primarily due to cost pressures within waste services and public realm and a shortfall in income from planning and Automatic Number Plate Recognition (ANPR) enforcement.
4. Income from Council Car Parks at November 2017 stands at 3.1% above 2016/17 income levels. This is in line with budget and it is currently estimated that the parking account will outturn at budgeted levels. There is a forecast shortfall in Penalty Charge Notice income (£31k) and this income will continue to be monitored closely. In addition there are one-off costs associated with the coin upgrade (£25k) along with other additional operational costs (£33k) which are in part due to the replacement of stolen parking machines, which have been the target of criminal activity.
5. Overall a small underspend of £12k is forecast across waste services. However, there are some significant variations within this overall total. Waste Collection is forecast to overspend by £498k, primarily due to additional staffing and vehicle costs. Sickness levels remain high and this is impacting the budget as costs on temporary staff are incurred. Further work is ongoing within the service to reduce the forecast overspend but operational pressures continue. There are forecast savings in waste disposal and Household Waste Recycling Centres from the Teckal arrangement (£59k) and the council has received increased recycling rebate (£270k) due to continued higher than budgeted recycle prices, additional income for landfill gas (£25k) and a saving from lower waste procurement costs and Yorwaste loan interest (£157k).
6. There are overspends of £266k on ANPR enforcement due to lower than anticipated net income from the scheme. The Coppergate ANPR Scheme implementation has had lower revenues than those seen previously and operational costs are not realising any economies of scale. These overspends are in part offset by mitigating savings from the West Yorkshire Transport Fund (WYTF) (£100k), additional income from Leeds City Region (£54k) and mitigating savings across road safety activities (£37k) and a staffing underspend in network management due to vacancies (£30k).

7. There is a forecast overspend on public realm operations of £178k due to operational overspends including sickness absence and staffing (£24k) and transport mainly due to additional sweeper hire (£55k). There are further unachieved operational savings which need to be addressed through closer working with Wards as to the expenditure of Ward budgets.
8. A £200k shortfall in planning fee income is forecast due to a lower number of large planning fees. It is expected that as progress is made on the local plan then income from developers will increase. A number of other minor variations, including staff vacancies (£86k) and the early achievement of future year savings (£80k) make up the directorate position.
9. A range of actions are being undertaken within the directorate to try to bring expenditure within the approved budget and reduce the projected overspend as far as possible by the year end. Actions being progressed or considered include:
 - Review of external funding streams to seek opportunities to maximise the impact on the revenue position.
 - Working with Communities team to review Ward activities and spend.
 - Reviewing working patterns and the use of agency staff.
 - Consideration of in year savings and revenue opportunities.

Performance Update

10. The 2017/18 scorecard for Economy and Place is attached at Annex 1. Other key performance information is included in the following paragraphs.
11. The amount of landfill waste, in Q2 2017/18, has remained stable at 12,140 tonnes along with the residual waste per household at 140kg per household. 48% of household waste was recycled in Q2 (a slight decrease on the 50% recycled during the same period in 2016/17).
12. The Local Plan has been subject to substantial city-wide consultation including responses received to the Pre Publication Draft Local Plan consultation held in the autumn. A report will be taken to Executive in January asking Members to consider recommendations arising from this consultation and seek approval for a draft document which will be subject to consultation in February 2018 with the intention of submitting a plan for examination by the end of May 2018.

13. The results from the Q3 Talkabout survey showed that 92% of the panel were satisfied with York as a place to live and 90% with their local area. There have been non-statistically significant reductions compared to the April survey results but satisfaction levels continue to be significantly higher than the latest national figures of 78% (Community Life Survey 2016/17) and 82% (Local Government Association Poll October 17).
14. The Q3 Talkabout survey showed that respondents believe that the council was doing well in conserving York's heritage and helping to reduce household waste but panellists thought that the Council and partners could do more to improve the quality of streets/public spaces.
15. The York BID appointed a new contractor for the Winter 2017 festive lights campaign with the intention of capitalising on the success of last year with plans for displays on a much larger scale. The York BID worked together with Make It York to light up the four bars, two bridges and many other streets with more than 160,000 LED lights and 125 Christmas trees. The displays have received positive reactions with Virgin Trains announcing that York is the most festive city in the UK, following a survey of Britain's social media.
16. In April 2017, the median gross weekly earnings for full-time resident employees in York were £519.30, up 2.2% from £508.10 in 2016. Since the economic downturn of 2008 to 2009, growth has been fairly steady, averaging approximately 1.1% per year between 2009 and 2017. The 2.2% growth seen this year is a welcome increase however, adjusted for inflation, weekly earnings actually decreased by 0.4% compared with 2016 (the Consumer Prices Index including owner occupiers' housing costs (CPIH) rose by 2.6% in the year to April 2017).
17. This mirrors the National picture as Great Britain gross weekly earnings also increased by 2.2% (£552.70 from £540.90) but regional earnings only increased by 0.8% (before inflation) (£502.30 from £498.30). In the region Leeds has the highest median gross weekly pay of £536.60 (up 1.65% before inflation) and Hull has the lowest £447.80 (down 0.9% before inflation).
18. Figures from the Office for National Statistics showed there were 295 JSA claimants in York in December 2017 which is a decrease of 15 from the previous month and a decrease of 235

from December 2016. The claimant count for York represents 0.2% of the working population, which is lower than both the regional and national figures of 1.3% and 1% respectively in December 2017. The recent figures also highlight a fall of 35 in the youth unemployment count since December 2016. The youth unemployment figure of 0.1% is lower than both the regional and national figures of 0.9% and 0.7% respectively.

19. The JSA figures should be viewed in the context of the number of people receiving Universal Credit in York increasing from 2047 in November to 2409 in December. Of these, there were 1270 claimants in December who were not in employment. Universal Credit became available to parents and couples in the York area in July, prior to which this was only available to single job seekers. The total number of JSA claimants and Universal Credit (out of work) claimants in December is 1360 which is an increase of 445 since December 2016.
20. Data released by the Department of Work and Pensions is published 6 months in arrears and the latest data relates to February 2017. The total number of claimants for either Income Support or Employment Support Allowance in York is 6350 which is a slight increase of 20 from November 2016. The claimant count represents 4.6% of the working population which is lower than both the regional and national figures of 8.3% and 7.4% respectively. Although these figures are the lowest in the region, due to the changes in the benefits system some of the data is transitional. The introduction of Universal Credit, for example, means that some people are still in the process of transitioning over.
21. In the year to June 2017, the average house price in York increased by 6.6% whilst regionally there was a rise of 3.7% and nationally a rise of 3.3%. Average house price statistics themselves do not give a full picture of the affordability of privately owned housing, because these figures do not take into account average earnings. Dividing the house price data from the Land Registry by the median total gross annual salary figures (ASHE) produces a ratio which, in part, dictates how much people can afford to pay to buy their own home. In 2017 this ratio, in York, rose by 7.3% to 8.84:1 from 2016. Over the same period, regionally there was a rise of 2.6% to 5.83:1 and nationally a rise of 1.2% to 7.67:1.

22. At the end of Q2, York's housing market was looking healthy with 1,036 net additional homes completed. Of these additional homes, 61.5% were a result of off campus privately managed student accommodation schemes which comprised the privately managed developments at St Josephs' Convent Lawrence Street, St Lawrence WMC and 2-14 George Hudson Street. The remaining 35.8% of net additional homes resulted from traditional housing sites of which phase II of the Hungate Development Site provided a total of 195 completions.
23. There were also 928 net housing consents granted of which 91.9% were the result of traditional housing consents which represents a return to higher level of residential approvals following a decline experienced during 2016/17. Of these consents approvals, an increase to the Hungate Development Site capacity, The Cocoa Works, Haxby Road and York Barbican, Paragon Street account for the major part of the overall approvals.
24. City of York Council is taking a strategic and innovative lead to combat the current housing shortage by proposing to establish its first housing development company. The company will accelerate the delivery of homes by maximising use of its land assets, creating multi-tenure developments which respond to social needs and providing new homes for sale and rent, both affordable and at market rates.
25. The Council continues to host and facilitate One Planet York (OPY) – a growing network of over 60 businesses and organisations backing the vision of a sustainable, resilient and collaborative city – with an inclusive economy, strong community and healthy environment.
26. Key outputs include a new integrated city scorecard, a 'liveable city' conference involving 200 delegates and over 30 organisations, an updated OPY Prospectus showcasing practical examples of city leadership, an established social media presence and the emergence of new activity and groups, such as the York Walk and Cycle Forum, York Food Poverty Alliance, Sustainable Food City York and University of York One Planet Week. There is ongoing work to mainstream OPY as a place-making framework for York and to progress the LCR 'Inclusive Growth' agenda. Planning is also underway for a 'Healthy City York' conference in June 2018 as a collaboration between OPY and the Health and Wellbeing Board.

27. The York Central project achieved a major milestone in November 2017, when the Council's Executive agreed to the York Central Partnership's (YCP) recommendation to develop a Western access option and to undertake further design and legal work to ensure that the final alignment will seek to mitigate the effects of such a route on the Millennium Green and control costs to ensure deliverability. Also, the land within YCP's control that could be used for a Southern Option is being safeguarded, in order to protect against any risk to the York Central development caused by circumstances preventing the successful delivery of the Western Option.
28. The Castle Gateway project masterplanners, BDP, produced a series of ideas for the regeneration of the area which was broken in to 5 sub-areas. Public consultation on these emerging ideas for the Castle Gateway was completed in December 2017. Work is progressing well at Stonebow House and is on schedule to be completed in Spring 2018. At 17-21 Piccadilly, Spark:York are onsite with a scheme to provide a start-up space for local business, street food and exhibition. There has been a delay in construction due to an issue with a contractor that led to a re-tendering exercise, but this has now been resolved and the scheme is due to open in March 2018 with a tenancy that runs until Summer 2020.
29. Senior representatives of the region's 22 local authorities, Yorkshire Regional Flood and Coastal Committee, Environment Agency and Defra met in York in December. This Strategic Leadership Forum meeting provided an opportunity to work together to manage the increasing risks posed by flooding from rivers and seas, consider further solutions and the future effects of climatic change in order to create a 'flood-ready Yorkshire'. The attendees:
 - received a detailed assessment of the present and future flood risk from the Environment Agency;
 - heard how local authorities are integrating flooding into their economic development approaches, and
 - explored ways to manage flood risk across entire catchment areas.
30. Among the work taking place across the city, the council is working with the Environment Agency on a £45 million programme following the impacts of the Boxing Day Floods in 2015.

Implications

31. There are no financial, human resources, equalities, legal, crime & disorder, information technology, property or other implications associated with this report.

Risk Management

32. The report provides Members with updates on finance and service performance and therefore there are no significant risks in the content of the report.

Recommendations

33. As this report is for information only, there are no recommendations.

Reason: To update the scrutiny committee of the latest finance and performance position.

Author:

Patrick Looker
Finance Manager
Tel: 551633

Chief Officers responsible for the report:

Neil Ferris
Corporate Director of Economy and Place

Report Approved



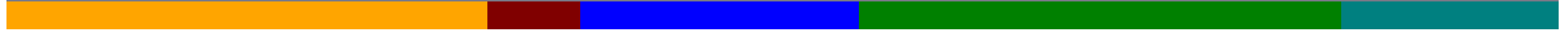
Annex

Annex 1 – Scrutiny Performance Scorecard



Economy & Place 2017/2018

No of Indicators = 22 | Direction of Travel (DoT) shows the trend of how an indicator is performing against its Polarity over time.
Produced by the Strategic Business Intelligence Hub February 2018



Chan	Date	Code	Description	Collection Frequency	Previous Years			2017/2018				Target	Polarity	DOT
					2014/2015	2015/2016	2016/2017	Q1	Q2	Q3	Q4			
Planning and Building Control		OPC00	One Planet Council - All Resources - Total Cost (£)	Annual	£5,496,059	NC	-	-	-	-	-	-	Up is Bad	◀▶ Neutral
		CES08	Number of Home Completions (performance against Local Plan)	Quarterly	N/A	N/A	N/A	-	-	-	-	-	Up is Good	◀▶ Neutral
		CES13	New Homes Built on Previously Developed Land (%) - (YTD)	Quarterly	70.17%	86.25%	82.33%	NC	95.50%	NC	-	-	Up is Good	◀▶ Neutral
		CES905	% of major applications determined within 13 Weeks (NPI157a)	Quarterly	81.00%	81.00%	87.00%	75.00%	88.00%	-	-	-	Up is Good	◀▶ Neutral
			Benchmark - National Data	Quarterly	77.00%	81.00%	87.00%	88.00%	88.00%	-	-	-		
			Benchmark - Regional Data	Quarterly	81.00%	81.00%	92.00%	87.00%	86.00%	-	-	-		
		CES910	% of minor applications determined within 8 Weeks (NPI157b)	Quarterly	76.00%	73.00%	81.00%	84.00%	74.00%	-	-	-	Up is Good	▼ Red
			Benchmark - National Data	Quarterly	70.00%	75.00%	85.00%	86.00%	84.00%	-	-	-		
			Benchmark - Regional Data	Quarterly	74.00%	77.00%	86.00%	85.00%	86.00%	-	-	-		
		CES911	% of other applications determined within 8 Weeks (NPI157c)	Quarterly	90.00%	81.00%	91.00%	89.00%	82.00%	-	-	-	Up is Good	▼ Red
			Benchmark - National Data	Quarterly	82.00%	84.00%	90.00%	93.00%	90.00%	-	-	-		
			Benchmark - Regional Data	Quarterly	86.00%	88.00%	93.00%	91.00%	91.00%	-	-	-		
		CJGE121a	Average House Price	Monthly	£200,445	£210,085	£241,042	£247,072	£242,840	£242,125	-	-	Neutral	◀▶ Neutral
			Benchmark - National Data	Monthly	£178,007	£189,901	£227,449	£235,584	£225,775	£238,336	-	-		
			Benchmark - Regional Data	Monthly	£120,914	£121,841	£149,606	£156,468	£156,937	£156,781	-	-		
			Regional Rank (Rank out of 15)	Monthly	1	1	1	1	1	1	-	-		
		HM01	Gross Additional Homes Provided - (YTD)	Quarterly	523	1,171	996	NC	1,066	NC	-	-	Up is Good	◀▶ Neutral
		HM03	Net Additional Homes Provided - (YTD)	Quarterly	507	1,121	977	NC	1,036	NC	-	-	Up is Good	◀▶ Neutral
	HM07	Net Housing Consents - (YTD)	Quarterly	1,264	680	451	NC	928	NC	-	-	Up is Good	▲ Green	



Economy & Place 2017/2018

No of Indicators = 22 | Direction of Travel (DoT) shows the trend of how an indicator is performing against its Polarity over time.
Produced by the Strategic Business Intelligence Hub February 2018



			Previous Years			2017/2018							
		Collection Frequency	2014/2015	2015/2016	2016/2017	Q1	Q2	Q3	Q4	Target	Polarity	DOT	
Projects - Large	CORP10L	Large Project - Local Plan	Quarterly	-	Amber	Amber	Amber	Amber	Amber	-	-	Neutral	◀▶
		Large Project - York Central	Quarterly	-	Amber	Amber	Amber	Amber	Amber	-	-	Neutral	◀▶
		Large Project - Castle Gateway	Quarterly	-	Amber	Amber	Amber	Amber	Amber	-	-	Neutral	◀▶
		Large Project - Guildhall	Quarterly	-	Green	Green	Green	Green	Green	-	-	Neutral	◀▶
		Large Project - Outer Ring Road (A1237)	Quarterly	-	N/A	Amber	Amber	Amber	Amber	-	-	Neutral	◀▶
		Large Project - York Central Access	Discontinued	-	N/A	(See York Central)				-	-	Neutral	◀▶
		Large Project - Allerton Park (NYCC Managed)	Quarterly	-	-	Green	Green	Green	Green	-	-	Neutral	◀▶
Public Protection	PP01	% of businesses reporting that contact with officers was helpful	Annual	97.28%	98.00%	-	-	-	-	-	-	Up is Good	◀▶ Neutral
	PP02	% of businesses reporting that they were treated fairly	Annual	98.56%	95.50%	-	-	-	-	-	-	Up is Good	◀▶ Neutral
	PP03	% of businesses reporting that the information provided was useful	Annual	98.14%	98.10%	-	-	-	-	-	-	Up is Good	◀▶ Neutral
	PP04	% of customers who were satisfied with the action taken to resolve their complaint	Quarterly	95.57%	79.10%	-	-	-	-	-	-	Up is Good	◀▶ Neutral
	PP06	% of food premises that are classified as broadly compliant	Quarterly	93.00%	94.00%	94.25%	95.00%	88.60%	93.80%	-	-	Up is Good	◀▶ Neutral
	PP07	% of businesses that were compliant with legislation concerning the illegal use and sale of alcohol and tobacco	Annual	100.00%	63.20%	-	-	-	-	-	-	Up is Good	▼ Red
	Resident and Corporate Sur	TAP01	% of panel satisfied with their local area as a place to live	Quarterly	NC	NC	89.84%	91.23%	NC	89.94%	NC	-	Up is Good
Benchmark - Community Life Survey			Annual	86.00%	86.00%	78.03%	-	-	-	-	-		
Benchmark - LG Inform			Annual	81.00%	82.60%	80.00%	-	-	-	-	-		
TAP30		% of panel dissatisfied with their local area as a place to live	Quarterly	NC	NC	6.18%	6.80%	NC	6.29%	NC	-	Up is Bad	◀▶ Neutral
		% of panel who think that the council and partners are doing well at improving green spaces	Quarterly	NC	NC	42.80%	48.42%	NC	37.09%	NC	-	Up is Good	◀▶ Neutral
		% of panel who think that the council and partners are not doing well at improving green spaces	Quarterly	NC	NC	40.77%	36.04%	NC	45.12%	NC	-	Up is Bad	◀▶ Neutral



Economy & Place 2017/2018

No of Indicators = 22 | Direction of Travel (DoT) shows the trend of how an indicator is performing against its Polarity over time.
Produced by the Strategic Business Intelligence Hub February 2018



			Previous Years			2017/2018							
		Collection Frequency	2014/2015	2015/2016	2016/2017	Q1	Q2	Q3	Q4	Target	Polarity	DOT	
veys	TAP32	% of panel who think that the council and partners are doing well at improving the quality of streets/public spaces	NC	NC	47.40%	43.05%	NC	38.26%	NC	-	Up is Good	◀▶ Neutral	
		% of panel who think that the council and partners are not doing well at improving the quality of streets/public spaces	NC	NC	44.00%	48.65%	NC	52.61%	NC	-	Up is Bad	◀▶ Neutral	
Waste	CES36	Household waste recycled / composted - (YTD)	42.50%	42.80%	44.00%	49.00%	48.00%	-	-	-	Up is Good	◀▶ Neutral	
		Benchmark - National Data	43.70%	43.00%	-	-	-	-	-	-	-		
		Benchmark - Regional Data	43.60%	42.20%	-	-	-	-	-	-	-		
	Regional Rank (Rank out of 15)	Annual	7	8	-	-	-	-	-	-			
CES48	Missed bins per 100,000 collections - (YTD) (COLI3)	Monthly	60.16	45.75	54.64	64.19	60.12	59.09	-	-	Up is Bad	▲ Red	

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Economy and Place Scrutiny Committee**7 March 2018**

Report of the Economy and Place Programme Manager

Allerton Waste Recovery Park**Summary**

1. The purpose of this paper is to update the Economy and Place Scrutiny Committee on the progress of the Allerton Waste Recovery Park (AWRP) project. This is a 25 year project in Partnership with North Yorkshire County Council (NYCC) with the objective of delivering a sustainable alternative to landfill for the treatment of residual waste. A key element is updating Members on progress towards the strengthening of the partnership between City of York Council (CYC) and NYCC.

Background

2. As a Unitary Authority, CYC has duties around the collection (Waste Collection Authority) and disposal (Waste Disposal Authority) of municipal waste as set out in the Environmental Protection Act 1990. In terms of North Yorkshire, the Districts and Boroughs act as the Waste collection authorities and NYCC acts as the Waste Disposal authority.
3. It is in the interests of the local area, both financially (landfill cost, landfill tax and haulage) and in terms of the environment, to ensure that as much waste as possible is diverted from landfill and in York there is a history of successful campaigns and projects when it comes to waste prevention and reuse. CYC, as a collection authority, also provide a kerbside recycling (including commissioning a City centre service to an environmentally focused community charity, St. Nicks), garden waste collection services and recycling facilities at the Hazel Court and Towthorpe Household Waste Recycling Centres (HWRC). There are also a number of bring banks provided by the Council, through charities and other entities located in supermarkets, on street and other locations.
4. It is vital that this good work is continued and is placed at the heart of both regional waste strategies (York and North Yorkshire Waste

Partnership “Let’s talk less rubbish” strategy) and local strategies (including One Planet York). In this very positive environment there still exists a significant tonnage of residual waste produced by households and business every year.

5. Historically, the approach to this, across the UK, has been to landfill residual waste. As well as this presenting environmental issues it also presents a high cost to Local authorities and residents as there is a landfill tax that UK national government levies on Local Authorities. In the financial year 2016/17 the cost of sending waste to landfill for the authority was in the region of £5.7m

Allerton Waste Recovery Park project

6. In December 2010, CYC entered into a Joint Waste Management Agreement (JWMA) with NYCC. This supported NYCC entering into a contract with AmeyCespa (identified as preferred bidder in 2009) for the provision of a long term (25 year) Waste management service. The objective of this is to deliver a long term, sustainable alternative to landfill for the treatment of residual waste.
7. AmeyCespa were required to secure planning (February 2013) for a Waste recovery facility at Allerton quarry before confirming the final cost (June 2014). The final cost was presented and NYCC agreed to financial close in September 2014. CYC agreed to progress a JWMA with NYCC at the same time.
8. Amongst the key outputs of the project for CYC is that the contract should enable CYC to achieve an additional 5% recycling and a minimum of 90% waste diverted from landfill.
9. It is estimated that the Waste management contract will cost CYC, £153m, over the 25 year contract length between NYCC with AmeyCespa. It is therefore the largest contractual collaboration that the council has ever entered into.
10. The largest element of the cost is the Unitary Charge which is primarily fixed for the period of the contract other than a small proportion which is index linked. There are however a number of risks that the council has accepted which may impact the overall cost to the council. These risks were highlighted as part of the report to Executive “Financial Close for the Long Term Waste Management Service Contract” (9th September 2014). Many of the financial risks were fixed at financial close including

the level of interest rates, exchange rates and capital spend (see summary in **Risks** section).

11. There are also potential opportunities across the life of the contract. There is an opportunity for the councils to request the refinancing of the project should the funding terms in the market being more favourable than those within the Financing Agreements. This would usually be following a successful period of operation and electricity generation. The benefit of refinancing would be shared between the Operator and the Councils.

Operations

12. AWRP is designed to treat waste through a series of processes including mechanical separation of recyclable materials (known as mechanical treatment or MT), anaerobic digestion (AD) and thermal treatment through incineration and generation of electricity (known as Energy from Waste or EfW).
13. In order to make the haulage of the Waste more efficient, a network of transfer stations across has been constructed across York and North Yorkshire. All residual waste in the City of York administrative area will go to the Harewood Whin transfer station that opened in the summer 2017.
14. The waste is then delivered from Harewood Whin to AWRP into the tipping hall where it is tipped into large bunkers. These are for Mechanical treatment or direct to Energy from Waste (EfW). Cranes then lift the waste from the bunkers to start the Mechanical Treatment process.
15. The Mechanical Treatment plant (MT) separates metals, plastics and paper and is capable of sorting up to 320,000 tpa. The MT plant also separates approximately 40,000 tpa of organic waste for treatment through the Anaerobic Digestion (AD) plant.
16. The Anaerobic Digestion (AD) plant uses microbes to break down the organic waste in the absence of air to produce a gas and compost like output known as digestate. This process will produce around 1mw per hour of energy.
17. The remaining waste is burnt in the Energy from Waste (EfW) incinerator. The heat from the EfW is used to produce steam and drive a

turbine which produces electricity for export to the national grid. The capacity of the EfW is approximately 320,000 tpa and it will produce around 24mw per hour of energy, which is enough to power around 40,000 homes.

Construction and commissioning

18. The construction is now nearing completion and the final stage before full service commencement is the commissioning period.
19. The commissioning period started in July 2017 and it tests the full operation of the facility over a 6 month period. A requirement of this is that during this period the volume of waste is built up to the volumes that will be delivered at service commencement. This gives the opportunities to test all elements of the facility individually and together.
20. The commissioning phase is nearing completion and the Mechanical Treatment and Energy from Waste facilities have been operating for the required continuous days, with the required volumes of Waste in order to fulfil the requirements for the sign off for each of the components. During commissioning there has been the expected process issues and equipment failure, but these have been managed within the parameters of the project and the contract.
21. The commissioning process for the Anaerobic Digester involves the build up of material in the tank and the addition of micro organisms that break up the material as part of the Anaerobic Digestion process. During commissioning the levels of ammonia in the tank have risen to levels where the micro organisms have not been at optimum health (this has been due to a higher nitrogen to carbon ration in the input material than envisaged). If the micro organisms in the tank are killed the whole process must start again including the emptying and cleaning of the tank.
22. Proactive mitigating measures have been put in place to counteract the balance of input materials and it will take time for the effect to be determined. The consequence is that the take over test (a 28 day process to test that the required volumes of waste can be processed by the AD), had caused a delay in full service commencement by around a month. The take over test is now complete and the aim is still for full service commencement to be in the expected February window and work is ongoing to ensure that the balance of the AD is right.

23. The risk of a delay in full service commencement is with the contractor as the cost per tonne of waste during the commissioning period is lower than the Unitary Charge (the fixed cost to the council over the 25 year period) after full service commencement. It is therefore in the interests of the contractor to resolve any issues as quickly and effectively as possible and move into full service commencement.
24. The transfer station at Harewood Whin has functioned well during the commissioning period and work is ongoing between the NYCC, CYC, Yorwaste and Amey to ensure that the waste delivered to AWRP can be processed as efficiently as possible. The commissioning period has required CYC refuse collection vehicles to tip at the transfer station and at the landfill site and an exercise is ongoing to ensure related performance data can be reconciled. Once full service commences all waste will be tipped at the transfer station for onward transport to Allerton Park.

Partnership with North Yorkshire County Council

25. The 2010 JWMA provides for sharing of costs between NYCC and CYC relating to the procurement of the long term service provided by AmeyCespa, but has not been renewed since NYCC let the Contract with AmeyCespa so does not reflect the final commercial position achieved nor does it extend to arrangements for formal management of that contract which if not included will entail a duplication of work by the Councils. In order that CYC and NYCC can fully exploit the AmeyCespa contract and optimise the management and auditing of both Councils waste disposal functions both Councils officers are recommending to formally collaborate in the management of contracted waste disposal services including AWRP but also for other waste disposal authority functions provided through Yorwaste and other third party contractors.
26. The objectives of further collaboration and joint management of contracted services are to:
 - Minimise bureaucracy
 - Reduce duplication of effort
 - Improve decision making
 - Improve resilience
 - Share resources and assets
 - Improve capability to recognise and take advantage of opportunities

- Strengthen team skills
- Achieve optimum balance of waste movements to disposal facilities to ensure maximum joint financial benefit/ least cost to both parties

27. Work is currently ongoing between the teams at CYC and NYCC to agree the detail of the collaboration and it is expected that the final agreements will be ready for consideration by Executive in the spring 2018.

Risk management

28.

Risk area	Potential Impact
Waste composition	The contract states that through it an additional 5% recycling will be achieved. This is dependent on the composition of the materials being sent to AWRP reflect the compositions that were assumed when the requirements for AWRP for specified.
Waste Tonnages	The council has access to a range of tonnages from a minimum (Guaranteed Minimum Tonnage) to Maximum Threshold. Should the actual tonnages be outside this range there will potentially be costs to the council(s)
Change in Law	Should there be a legislative change that the Operator is able to claim a Qualifying Change in Law could increase costs to the council(s)
Inflation / Landfill Costs	Whilst inflation is only applied to a small proportion of the costs, the level will impact overall costs. There are also pass through costs such as landfill costs that are payable by the council(s) which will be at the prevailing rate.
Teckal Waste	The Council(s) have sought to optimise revenues by using Waste sourced by Yorwaste to be used in the facility. These revenues will be dependent on tonnages available and the prevailing market price for waste in the geographical area

Implications

29. This report is for information only and there are no implications arising from the report recommendation.

Recommendation

30. Members are asked to note and comment on the content of this report.

Reason: To inform Members on the progress of the Allerton Waste Recovery Park project.

Contact Details

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Report Approved Date 26/02/2018

Wards Affected:

All

For further information please contact the author of the report

Annexes

None

List of Abbreviations Used in this Report

AWRP – Allerton Waste Recovery Park

NYCC – North Yorkshire County Council

CYC – City of York Council

HWRC – Household Waste Recycling Centres

Bring bank – A bring bank is a recycling disposal point that can be situated in a number of locations commonly supermarket car parks

24mw – energy output, mw stands for mega watts

TPA – Tonnes per annum

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Economy & Place Scrutiny Committee - Workplan 2017-18

28 June 2017	<ol style="list-style-type: none"> 1. Introductory Presentation on Customer Interface, Operational Practice & Outcomes, and Commercial Estate 2. Implementation update – Grass Verges Scrutiny review 3. Draft Workplan 2017/18
2 August 2017	<ol style="list-style-type: none"> 1. Attendance of Deputy Leader (Economic Dev), Exec Mbr for Transport & Planning & Exec Mbr for Environment - Priorities & Challenges for 2017/18 (all confirmed) 2. Year End Finance & Performance Monitoring Report (Patrick Looker) 3. Evaluation of Impact on Air Quality of New Developments (Mike Southcombe) 4. Briefing on Building Control & Fire Risks (John Fowler & Jonathan Carr) 5. Workplan 2017/18
4 October 2017	<ol style="list-style-type: none"> 1. Finance & Performance Monitor 1(Patrick Looker) 2. Progress Update on Allerton Park Waste Recovery Treatment Centre (Dave Atkinson) 3. CYC Flood Defences Action Plan – Biannual Update (Steve Wragg & Environment Agency) 4. Overview of Current Shared Resources in York & Across the Region & Future Opportunities (Mike Slater) 5. Presentation on Operation of CYC's Commercial Portfolio (Tracey Carter) 6. Workplan 2017/18
28 Nov 2017	<ol style="list-style-type: none"> 1. Make It York Bi-annual Update 2. Finance & Performance Monitor 2 (Patrick Looker) 3. Overview of Emergency Planning (James Gilchrist) 4. Workplan 2017/18
17 Jan 2018	<ol style="list-style-type: none"> 1. Presentation on Ongoing Major Projects (Tracey Carter) 2. CYC Flood Defences Action Plan – Biannual Update (Steve Wragg & Environment Agency) 3. Update on Park & Ride Contract (James Gilchrist) 4. Mapping of Volunteers Integrated into Service Delivery Risk Assessment & Analysis (MS & JG) 5. Workplan 2017/18
7 March 2018	<ol style="list-style-type: none"> 1. Finance & Performance Monitor 3 (Patrick Looker) 2. Allerton Park Waste Recovery Centre - Update on Commissioning & Going Live(Dave Atkinson) 3. Workplan 2017/18 & Review of Committee's Performance during trial period

21 May 2018	<ol style="list-style-type: none">1. Make it York bi-annual Update – with the Attendance of the MD (Steve Brown)2. Update Report from the Managing Director of BID (Andrew Lawson)3. One Planet York – Implementation Review (Mike Slater)4. Waste Update on Mixed Recycling & Waste Collection (James Gilchrist)5. Draft Workplan for 2018/19
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